

## **College of Social Sciences and Public Policy**

### **GIS Lab Use Policy for Instruction**

There are often requests from instructors and units that want to use the GIS labs (Rooms 320c and 035) for instructional purposes because they need to use a computer lab. However, the GIS labs in Bellamy rooms 35 and 320 are specifically reserved for GIS or spatial analysis related instruction. There are typically no exceptions to this policy. If you teach a course that is currently not offered in these facilities but may fit into a spatial analysis role you can contact Shawn Lewers (SLewers@fsu.edu) to discuss eligibility and scheduling of the course.

The IT department will conduct audits each semester of course offerings to ensure that offered courses are indeed eligible to use the GIS facilities. Department chairs will be contacted to begin this process before each semester that new course schedules are being created.

You can submit support tickets at: <https://coss.fsu.edu/support/>