



FLORIDA STATE UNIVERSITY
COLLEGE OF SOCIAL SCIENCES & PUBLIC POLICY
Reubin O'D. Askew School of Public Administration

Graduate Certificate Application

General Public Administration Certificate

Full Name: _____

FSU EMPLID: _____

FSU email: _____

Phone Number: _____

Mailing Address: _____

Anticipated Graduation Semester & Year: _____

Please use **dropbox.fsu.edu** to send the completed form to:

cmh10e@fsu.edu

Emailed copies will not be accepted.

Admission Requirements: The applicant must be enrolled at Florida State University as either a degree seeking or non-degree seeking student.

Please note that a certificate is NOT a diploma or a degree; it is a supplement to a student's education and provides professional career preparation.

In order to qualify for the completed certificate, students must earn a grade of C or higher in all certificate courses and have at least a 3.0 GPA. *Students must apply to the certificate program before completing six (6) credit hours of courses in the certificate program.*



Graduate Certificate Checklist

General Public Administration Certificate

The Reubin O'D. Askew School of Public Administration and Policy offers an executive development program which leads to a certificate in Public Administration. Typically, participants are public administrators who hold bachelor's degrees but who have not yet entered a graduate degree program. Applicants register as non-degree seeking students in a simplified process which does not require formal admission to the Graduate School. Up to twelve (12) credit hours earned in this program may later be applied to the MPA upon admission to the program.

The certificate requires eighteen (18) credit hours, or six courses, in Public Administration. Three courses must be from the MPA substantive core and the remainder from electives and other courses in Public Administration. One course from a related field outside the school may be applied to satisfy certificate requirements.

<u>CORE COURSES:</u> (9 credit hours)	Semester	Grade	Hours
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

List of Substantive Core Courses: **PAD 5050** The Profession of Public Administration (3); **PAD 5106** Public Organizations; **PAD 5227** Public Financial Management (3); **PAD 5417** Human Resource Management (3); **PAD 5035** Policy Development and Administration (3); **PAD 5700** Research Design in Public Administration (3); **PAD 5701** Quantitative Analysis in Public Administration

<u>ELECTIVE COURSES:</u> (9 credit hours)	Semester	Grade	Hours
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____