MEMORANDUM

TO: Karin Brewster
   Director, Center for Demography and Population Health

FROM: Nancy Marcus
     Dean, The Graduate School


As a standard part of our program review process, the Graduate Policy Committee makes a set of recommendations regarding each program it reviews. In addition to its recommendation that the program in Demography be continued, it made a number of other recommendations. You will find a list of those recommendations enclosed. I encourage you to share these recommendations with your program’s faculty.

The GPC requests that you prepare an action plan for responding to and implementing these recommendations. This plan should be as specific as possible under the given circumstances and should include a timetable for implementation. This plan should be sent to James Beck by April 6, 2015.

In two years the GPC will request that you provide a follow-up report describing how your program has implemented the plan you devised to respond to the recommendations.

If you have any questions regarding the review process, I will be happy to discuss the issues with you.

NM/jb
Enclosure

cc: David Rasmussen
    Lee Stepina
    Isaac W. Eberstein
Graduate Policy Committee Recommendations

Demography

November 17, 2014

1. To promote “centeredness” and enhance connections between the CDPH faculty, the Center should have at least one required meeting of the Center faculty per semester to assess program performance, seek opportunities for collaborations, discuss progress, etc.

2. The CDPH should strongly consider developing and adopting a strategic plan that at a minimum updates the vision for the Center, identifies a desired size for the CDPH faculty and identifies the desired departmental mix for these faculty, articulates the current and desired research emphases of the faculty, and describes the goals and enrollment targets of the MSD program. This plan should be developed with input from CDPH faculty, students, and alumni, chairs of affected COSSPP units, and the Dean.

3. To the extent that it is consistent with the mission and priorities of the College of Social Sciences and Public Policy and the University, CDPH should receive additional funding for a full-time administrator.

4. To the extent that it is consistent with the mission and priorities of the College of Social Sciences and Public Policy and the University, the College, Departments, and Center should establish a mechanism (e.g., MOU) to ensure an appropriate faculty mix to deliver the MSD degree program.

5. To the extent that it is consistent with the mission and priorities of the College of Social Sciences and Public Policy and the University, the CDPH Director should be afforded an opportunity to provide input to the annual evaluations prepared by the home unit Department Chair for faculty affiliated with the Center. This input should take the form of a narrative assessment of the faculty member’s contributions to the Center during the current year under review.

6. To the extent that it is consistent with the mission and priorities of the College of Social Sciences and Public Policy and the University, the Center should receive additional financial aid funding in the form of an increased tuition waiver allocation sufficient to support at least four in-state students and OPS funds to support at least two graduate assistants.

7. To the extent that it is consistent with the mission and priorities of the College of Social Sciences and Public Policy and the University, the Center and College should explore ways to provide seed funding to help faculty pursue funded research opportunities.

8. The GPC Subcommittee recommends that the program be continued.